# Tarleton Parish Council

Mr N Leadbetter - Clerk to the Parish Council
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9th June 2021

**To Councillors:** Mrs I Baybutt, Mr R Bryan; Mr S Bryan, Mrs R Evans, Ms L Forrest; Mr R H Latham; Mrs S Lockwood; Mr J Mee; Ms A Sutton and Mrs D Wareing

**A Meeting of the Parish Council will be held on Monday 14th June 2021 at 7.00pm at the Pavilion, Carr Lane, Tarleton**

You are hereby summoned to attend

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Members of the public are cordially invited to attend

A period of up to 15 minutes will be provided for a Public Forum before the meeting.

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**Agenda**

1. To receive the Chairman's welcome and opening remarks
2. To receive apologies
3. To receive any declarations of interest

4. To consider and approve the minutes of the Annual Meeting of the Parish Council held on 25th May 2021

5. To receive **Clerk's report** (for information only)

6. To receive reports from **Parish Council Working Groups** (for information only)
   a) Sports & Community Users Committee b) Estate Management Working Group
   c) Communication & Media Working Group d) Parish Council Finance Working Group
   e) Mere Brow Village Hall

7. **Financial matters**
   a) To receive a proposition that accounts now presented are paid forthwith
   b) To be advised of receipts to the Council's Bank Account
   c) To approve the Financial Statement to 31st March 2021 (attached)

8. **Annual Internal Audit Report 2020/21**
   To resolve receive the report of the internal auditor. There were no matters arising.

9. **Annual Governance Statement 2020/21**
   As part of the Annual Audit for the year ending 31 March 2021 to resolve to authorise the Chairman and the Clerk to sign Section 1 Annual Governance Statement 2020/21

10. **Accounting Statements 2020/21**
    As part of the Annual Audit for the year ending 31 March 2021 to resolve to authorise the Chairman and the Clerk to sign Section 2 Accounting Statements 2020/21

11. **Planning -** To consider the weekly list of planning applications:
    None since last meeting

12. **Correspondence** - to note the appendix of items. Details of which will be available at the meeting for Councillors and members of the public

13. To confirm the **date and location** of the next meeting scheduled for **Monday 12th July 2020** at 7.30pm at the **Pavilion, Carr Lane**.

**PART 2 (PRIVATE AND CONFIDENTIAL)**

**It is recommended that the members of the press and public be excluded from the meeting during the consideration of the following item of business in accordance with Section 100A(4) of the Local Government Act 1972 on the grounds that in involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act as in all the circumstances of the case the public interest in maintaining the exemption under Schedule 12A outweighs the public interest in disclosing the information (employment issues).**

14. **Vacancy** – to discuss the applications for the post of Parish Clerk.

Neil Leadbetter

Neil Leadbetter
Clerk, Tarleton Parish Council