Tarleton Parish Council

Minutes of the Parish Council meeting held on Monday 11th March 2024 at 7.30pm at the Pavilion, Carr Lane, Tarleton

Present
Cllrs. S Bryan; R Bryan; R Evans; Latham; Mee; McDiarmid; Wareing; M Evans; Daly; Hargreaves; Cookson and Eminson.

One member of the public was present.

2023/108 Chairman's welcome and opening remarks
The Chairman Cllr S Bryan welcomed everyone to the meeting

2023/109 Apologies for absence: None

2023/110 Notifications of Interests: Cllrs S Bryan, R Bryan and Daly declared a non-pecuniary interest in application 2024/0058/FUL and will not take part in discussions for this item.

2023/111 Minutes of the last meeting
It was resolved that the minutes of the meeting held on 8th January 2024 should be approved and signed by the Chairman as a correct record.

2023/112 Clerks Report (for information only)

a) The Clerk advised the tree causing drainage issues at the edge of the woodland may be subject to a TPO and a copy of this has been requested to best determine the course of action to alleviate the drainage issues.
b) The Clerk reported that the online booking system for the Pavilion was live and already getting interest and traffic.
c) The Clerk reported that further investigation into the best tablet for the Parish Council was underway and options will be presented to members at a future meeting.
d) The Clerk advised that two letters had been drafted to LCC in respect of the Channel maintenance group. Copies were provided to members for their reference and these would be sent in unison with Hesketh with Becconsall and North Meols Parish Councils.
e) It was heard a third CCTV quote had now been received and as such the Clerk was awaiting confirmation that the previous quotes were still valid and again this will be presented at a future meeting for consideration.
f) The Clerk confirmed a new internet provider was required for the Pavilion as the previous provider had now stopped its service.

2023/113 Parish Council Working Groups

a) i)The Sports & Users Committee advised mowing has begun again for the season. An application for drainage funding is being considered with the FA

and changing room 6 will be ready to launch in 2-3 weeks.

b) Estate Management Group- Nothing to report
c) Communication & Media – The booking app is now live on social media
d) Parish Council Finance Working group- nothing to report
e) Mere Brow Village Hall- A full set of accounts for the last financial year to be requested.
f) Planning – It was reported that complaints from members of the public in relation to Dunscar Way had been reported to planning enforcement for investigation.

2023/114 Financial Matters

(a) It was resolved that the payments listed should be approved. £

(b) Items of income received since last meeting:

(c) The Council agreed the following actions (based on the Finance Group recommendation):

i. To resolve to note and agree the Councils Asset Register 2024;
ii. To resolve to adopt the Standing Orders presented;
iii. To resolve to adopt the Financial Regulations presented;
iv. To note that the current level of Council balances and projected balances are adequate;
v. To note that the current level of fidelity guarantee insurance was adequate.

2023/115 Review of the system of internal control

The Accounts and Audit (England) Regulations 2011, regulation 4(2) requires that the relevant body must conduct a review at least once in a year of the effectiveness of its system of internal control. This includes the management of risk. This review must be minuted as reviewed by the full Council. An effective system of internal control can be split into three parts:

a) Identification of the potential risk (risk assessment);
b) Controls or procedures in place to mitigate the risks identified (control systems);
c) Systems for testing the adequacy of internal controls (internal audit).

All three of these should be undertaken so that the Council can demonstrate it has an effective system of internal control. The following documents and actions, when taken as whole, ensures that this Council has reviewed the effectiveness of its system of internal control and has complied with the fore mentioned Accounts and Audit (England) Regulation.

The Council agreed to the following actions:

a) To resolve to agree Risk Assessment Register 2024 covering both financial and non-financial risk;
b) To resolve to adopt the Councils Fraud and Corruption Statement 2024;
c) To resolve to agree the Councils Statement on Internal Control 2024;
d) To resolve to agree the Councils Internal Audit arrangements including:

i. A review of the effectiveness of internal audit 2024;
ii. An internal audit testing schedule 2024;
iii. To confirm that Neil Leadbetter be appointed as the Council internal auditor for 2023/24.

2023/116 Planning Matters

Weekly planning applications considered:

a) 2023/1153/FUL - Rear Of 97 , Blackgate Lane, Tarleton, Lancashire, PR4 6UT.
b) 2024/0003/FUL - Cross House, Liverpool Old Road, Sollom, Tarleton, Preston.
c) 2024/0031/FUL - 339 Blackgate Lane, Tarleton, Preston, Lancashire, PR4 6JJ
d) 2024/0032/FUL - Len Wrights Salads Ltd, Hazeldene, Taylors Meanygate, Tarleton, Preston.
e) 2024/0058/FUL - Old Farm House, New House Farm, Gorse Lane, Tarleton, Preston.
f) 2024/0090/LDC - Bella Vista, Gorse Lane, Tarleton, Preston, Lancashire.
g) 2024/0056/FUL - 35 Carr Lane, Tarleton, Preston, Lancashire, PR4 6DD.
h) 2024/0087/FUL - 6 The Marshes Lane, Mere Brow, Tarleton, Preston, Lancashire.
i) 2024/0117/FUL - 228A Hesketh Lane, Tarleton, Preston, Lancashire, PR4 6AT.

1. 2023/1153/FUL - It was noted that the councillors were concerned that an approval for a change of use application on one storage unit would set a precedent for the other storage units at this site which would vastly increase the number of business units at the development than originally permitted. It was resolved the Clerk should write directly to the planning officer dealing with the ongoing complaints at Dunscar Way.
2. 2024/0058/FUL – Cllrs S Bryan, R Bryan and Daly declared a non-pecuniary interest in this application and did not take part in its discussion
3. 2024/0087/FUL – It was noted there was concerns with lack of access with this application and it was resolved to request further details of the development.

2023/117 Wayside Seats

It was resolved that the two further wayside seats be ordered to match the three purchased in the previous year. These will replace two seats in the Parish that require replacement.

2023/118 Correspondence

i) Members heard there had been an email received to request Tarleton Parish Council be represented at the Bretherton Energy meetings. It

was resolved that the Clerk would make contact to see if this was possible and if so Cllrs S Bryan, Mee and Wareing would make representations.

2023/119 Next Meeting

The date and location of the next meeting scheduled for Monday 8th April 2024 at 7.30pm at the Pavilion, Carr Lane.

Chairman.....