Tarleton Parish Council

Mrs S Donaghy-Sims - Clerk to the Parish Council
22 Becconsall Gardens
Hesketh Bank PR4 6EN
Phone: 07538 455571
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7th June 2023

To Councillors: Mr R Bryan; Mr S Bryan, Mrs R Evans, Mr J Mee; Mrs D Wareing, Mrs P McDiarmid, Mr M Evans, Mr J Cookson and Mr J Eminson.

A Meeting of the Parish Council will be held on Monday 12th June 2023 at 7.15pm at the Pavilion, Carr Lane, Tarleton
You are hereby summoned to attend
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Members of the public are cordially invited to attend
A period of up to 15 minutes will be provided for a Public Forum before the meeting.
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Part 1 (Private) 7.15pm
Part 2 (Public invited to attend) 7.30pm

Agenda

1. To receive the Chairman's welcome and opening remarks
2. To receive apologies
3. To receive any declarations of interest

4. To consider and approve the minutes of the Annual Meeting of the Parish Council held on 15th May 2023

5. To receive **Clerk's report** (for information only)

6. To receive reports from **Parish Council Working Groups** (for information only)
   a) Sports & Community Users Committee b) Estate Management Working Group
   c) Communication & Media Working Group d) Parish Council Finance Working Group
   e) Mere Brow Village Hall

7. **Financial matters**
   a) To receive a proposition that accounts now presented are paid forthwith
   b) To be advised of receipts to the Council's Bank Account
   c) To approve the Financial Statement to 31st March 2023 (attached)

8. **Annual Internal Audit Report 2022/23**
   To resolve receive the report of the internal auditor. There were no matters arising.

9. **Annual Governance Statement 2022/23**
   As part of the Annual Audit for the year ending 31 March 2023 to resolve to authorise the Chairman and the Clerk to sign Section 1 Annual Governance Statement 2022/23

10. **Accounting Statements 2022/23**
    As part of the Annual Audit for the year ending 31 March 2023 to resolve to authorise the Chairman and the Clerk to sign Section 2 Accounting Statements 2022/23

11. **Planning -** To consider the weekly list of planning applications:
    a) 2023/0354/FUL – Highgrove, Higher Lane, Holmes, Tarleton Preston.
    b) 2023/0318/FUL – 33 Fermor Road, Tarleton, Preston, Lancashire, PR4 6AP

12. **Mere Brow Water Treatment**
    Members are asked to hear the latest correspondence in respect of planning application LCC/2022/0066

13. **Data Protection**
    Members are asked to consider adopting Parish Council specific email addresses as best practice.

14. **Playgrounds**
    Members are asked to consider the quotes in respect of the recommended works at both Parish Council maintained playgrounds.

15. **Flooding**
    Members are asked to receive the flooding report from H Fraser Consulting.

16. **Tree/Drain Carr Lane**
    The roots from a tree growing at Carr Lane has obstructed the drain running adjacent to the pitches and is causing a blockage. Members are asked to consider approaching the land owner for permission to remove and replace this tree outside of nesting season.

17. **Correspondence** - to note the appendix of items. Details of which will be available at the meeting for Councillors and members of the public

18. To confirm the **date and location** of the next meeting scheduled for **Monday 11th July 2022** at 7.30pm at the **Pavilion, Carr Lane**.

Steph Donaghy-Sims

Steph Donaghy-Sims
Clerk, Tarleton Parish Council