Tarleton Parish Council

Minutes of the Parish Council meeting held on Monday 9th March 2026 at 7.30pm at the Pavilion, Carr Lane, Tarleton

Present
Cllr R Bryan; S Bryan; R Evans; Latham; Mee; McDiarmid; Wareing; M Evans; Daly; Hargreaves; Tyson and Eminson.

2025/120 Chairman's welcome and opening remarks
The Vice Chair Cllr R Bryan welcomed everyone to the meeting

2025/121 Apologies for absence: None.

2025/122 Notifications of Interests: None.

2025/123 Minutes of the last meeting
It was resolved that the minutes of the meeting held on 26th January 2026 should be approved and signed by the Chairman as a correct record.

2025/124 Clerks Report (for information only)

a) The Clerk advised that a further meeting with the Bretherton Energy Partnership had been arranged following correspondence posted to the residents who now wanted the opportunity to voice their concerns. This would take place on Thursday 12th March from 5.30-8.00pm.
b) The Clerk confirmed a revised plan is to be submitted to LCC for the pre-app for the car park on Church Road.
c) It was heard that bookings for the Pavilion were increasing.
d) The Clerk advised the Cricket Club were exploring the possibility of energy grants and would feedback any that were appropriate for the building if it was eligible.

2025/125 Parish Council Working Groups

a) The Sports & Users Committee – nothing to report
b) Estate Management Group- It was heard that a meeting is to be held in the coming weeks to discuss the progress of the plans for the car park at Carr Lane.
c) Communication & Media – Nothing to report
d) Parish Council Finance Working group- nothing to report
e) Mere Brow Village Hall- Nothing to report
f) Planning – Nothing to report

2025/126 Financial Matters
(a) It was resolved that the payments listed should be approved. £

Chairman.....

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(b) Items of income received since last meeting:

(c) The Council agreed the following actions (based on the Finance Group recommendation):

i. To resolve to note and agree the Councils Asset Register 2026;
ii. To resolve to adopt the Standing Orders presented;
iii. To resolve to adopt the Financial Regulations presented;
iv. To note that the current level of Council balances and projected balances are adequate;
v. To note that the current level of fidelity guarantee insurance was adequate.

2025/127 Review of the system of internal control

The Accounts and Audit (England) Regulations 2011, regulation 4(2) requires that the relevant body must conduct a review at least once in a year of the effectiveness of its system of internal control. This includes the management of risk. This review must be minuted as reviewed by the full Council. An effective system of internal control can be split into three parts:

a) Identification of the potential risk (risk assessment);
b) Controls or procedures in place to mitigate the risks identified (control systems);
c) Systems for testing the adequacy of internal controls (internal audit).

All three of these should be undertaken so that the Council can demonstrate it has an effective system of internal control. The following documents and actions, when taken as whole, ensures that this Council has reviewed the effectiveness of its system of internal control and has complied with the fore mentioned Accounts and Audit (England) Regulation.

The Council agreed to the following actions:

a) To resolve to agree Risk Assessment Register 2026 covering both financial and non-financial risk;
b) To resolve to adopt the Councils Fraud and Corruption Statement 2026;
c) To resolve to agree the Councils Statement on Internal Control 2026;
d) To resolve to agree the Councils Internal Audit arrangements including:
    i. A review of the effectiveness of internal audit 2026;
    ii. An internal audit testing schedule 2026;
    iii. To confirm that Neil Leadbetter be appointed as the Council internal auditor for 2026.

2025/128 Planning Matters

a) Weekly planning applications considered:
    i) 2026/0034/PIP- Land South Of, The Gravel, Mere Brow, Tarleton, Lancashire.

ii) 2025/0944/FUL - Land Rear Of 63, Hesketh Lane, Tarleton, Lancashire, PR4 6AQ.
iii) 2026/0046/FUL- Land To The Rear Of 26 To 28, Mere Brow Lane, Tarleton, Lancashire,
iv) 2026/0070/LDC - Nook Farm, Gorse Lane, Tarleton, Preston, Lancashire.
v) 2026/0104/FUL - Melrose Barn, 15A Moss Lane, Hesketh Bank, Preston, Lancashire.
vi) 2026/0109/FUL - Homestead, Liverpool Road, Tarleton, Preston, Lancashire.

b) To consider any planning notifications received after publication of this agenda up to the time of the meeting:
i) 2026/0130/PNP - Bannister House Farm, The Marshes Lane, Mere Brow, Tarleton, Preston.

Application 2026/0046/FUL – Cllrs were concerned for the lack of provision for emergency services. It was resolved that Cllr Mee would call this in.

It was resolved that no representation be made on any application.

2025/129 General Power of Competence.
That in accordance with The Parish Council (General Power of Competence) (Prescribed Conditions) Order 2021, Tarleton Parish Council confirms that it meets the eligibility criteria to adopt the General Power of Competence, namely:

i) that the number of members of the Council declared elected, whether at ordinary elections or at a by-election, is equal to or greater than two-thirds of the total number of members of the Council;
ii) that the Clerk to the Council holds the Certificate in Local Council Administration (CiLCA); and
iii) that the Clerk to the Council has completed the relevant training.

It was therefore resolved that Tarleton Parish Council adopts the General Power of Competence.

2025/130 Carr Lane Verti Draining
Members considered a request from Tarleton Cricket Club to:

a) undertake verti-draining works to parts of the cricket pitch at Carr Lane to address compaction and improve drainage; and
b) seek financial assistance towards the cost of the works.

It was resolved that permission be granted for the works to proceed; however, no financial contribution would be made by the Parish Council, and the works are to be funded by the Cricket Club.

2025/131 Correspondence

i) Members heard there had been a letter of concern regarding the Bretherton Energy Partnership, however as it was anonymous it was confirmed that a response could not be made.

2025/132 Next Meeting
The date and location of the next meeting scheduled for Monday 13th April 2026 at 7.30pm at the Pavilion, Carr Lane.