Tarleton Parish Council

Minutes of the Annual Parish Council meeting held on Monday 11th May 2026 at 7.30pm at the Pavilion, Carr Lane, Tarleton

Present
Cllrs. R Bryan; S Bryan; R Evans; M Evans; R H Latham; J Mee; A Daly; D Wareing; P McDiarmid; J Hargreaves; C Tyson and J Eminson.
There were two members of the public present.

A member of the public raised concerns regarding the remaining lease. It was noted that the lease had been chased again. It was agreed that Lord Lilford be considered to be written to request a push on the lease.

2026/001 Election of Chairman
Cllr Sam Bryan was elected Chairman for the next twelve months. He duly signed the Declaration of Acceptance of Office.

2026/002 Election of Vice Chairman
Cllr Robert Bryan was elected Vice Chairman for the next twelve months.

2026/003 Apologies for absence: None

2026/004 Minutes of the last meeting
It was resolved that the minutes of the meeting held on 13th April 2026 should be approved and signed by the Chairman as a correct record.

2026/005 Notifications of Interests: There were no declarations of interest.

2026/006 Appointment of Council representatives to working groups
It was resolved that Cllrs should be appointed as detailed below:

a) Sports & Community Users – Cllr J Eminson.
b) Estate Management – Cllrs R Evans, S Bryan, R Bryan, Wareing and M Evans with the Clerk.
c) Communication & Media Working Group – Cllrs McDiarmid, Daly and Hargreaves with the Clerk.
d) Finance Working Group – Cllrs Eminson, Hargreaves and Wareing with the Clerk.
e) Planning Working Group – Cllrs Tyson and Wareing with the Clerk.

2026/007 Appointment of Council representatives to an outside body
It was resolved that Cllr Bryan should be appointed as detailed below:

a) Mere Brow Village Hall – Cllrs S Bryan and Tyson.

2026/008 Dates of Council Meetings
It was resolved that the Council meeting dates for the ensuing year, with no meetings in August or February, should be set as follows:

2026: 8th June; 13th July; 14th September; 12th October; 9th November; 14th December.
2027: 11th January; 8th March; 12th April; 10th May (Annual Assembly and Annual Parish Meeting).

2026/009 Clerk's Report

a) The Clerk reported that CCTV footage relating to damage to the door at Carr Lane had been submitted to the Police.
b) A response had been received from Lancashire County Council regarding the car park and would be considered under correspondence.
c) The Clerk advised that the woodland contractor had been contacted twice and would continue to be chased. It was noted that the Woodland Trust may be able to provide free trees, but the woodland should first be inspected to determine what would be suitable. Assistance with planting could potentially be sought from local volunteers or community groups.
d) The Clerk reported that the planter at Mere Brow was missing. Enquiries had been made and a social media post would be issued to ask for information.
e) The Clerk advised that information had been received from CCLA regarding potential investment of Council funds. This would be discussed with the Finance Working Group and the Internal Auditor, with further information to be brought to the next meeting.
f) The Clerk reported that the furniture supplier had been chased for a delivery date. A social media poster had been prepared to invite print submissions for the Pavilion, with Members to consider whether colour, black and white, or both should be invited.
g) The Clerk advised that a meeting date in respect of the Christmas lights had been chased.

2026/010 Financial Matters

(a) It was resolved that the below mentioned payments should be approved.

(b) Items of income received since last meeting:

2026/011 Planning Matters

a) The following applications were considered:

i) 2026/0267/FUL - Tarleton Mere Brow C Of E Primary School, The Gravel, Mere Brow, Tarleton, Preston.
ii) 2026/0239/FUL - Tarleton Academy, Hesketh Lane, Tarleton, Preston, Lancashire.
iii) 2026/0270/FUL - 8 Priory Close, Tarleton, Preston, Lancashire, PR4 6LU.
iv) 2026/0081/FUL - 151A Southport New Road, Tarleton, Preston, Lancashire PR4

6HX.

b) The following planning notifications received after publication of this agenda up to the time of the meeting were considered:

v) 2026/0241/FUL - Clovelly, Green Lane, Mere Brow, Tarleton, Preston.

vi) 2026/0357/PNP - Moss Side Farm, Moss Side Lane, Tarleton, Preston, Lancashire.

In respect of application 2026/0081/FUL, concerns were raised regarding debussing of students on a small car park near the main road. Concerns were also raised regarding contamination from raw sewerage; the suitability of two toilets on site; the connection into a neighbouring septic tank; and the shared driveway. It was noted that this had already been called in.

It was resolved that no representation should be made on any of the other applications.

2026/012 Adoption of Information Governance Policies

Members considered the new IT Policy and the updated Data Protection Policy, General Privacy Notice, Data Breach Policy, Subject Access Request Policy and Freedom of Information Publication Scheme, previously circulated in line with Assertion 10.

It was resolved that the policies be adopted.

2026/013 Correspondence

The appendix of correspondence was noted.

2026/014 Next Meeting

The date and location of the next meeting is scheduled for Monday 8th June 2026 at 7.30pm at the Pavilion, Carr Lane