Tarleton Parish Council

S Donaghy-Sims - Clerk to the Parish Council
22 Becconsall Gardens
Hesketh Bank
Phone: 07538 455571
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5th May 2026

To Councillors: Mr R Bryan; Mr S Bryan, Mrs R Evans, Mr M Evans, Mr R H Latham; Mr J Mee; Ms A Daly, Mrs D Wareing, Mrs P McDiarmid, Mrs J Hargreaves, Mr C Tyson and Mr J Eminson

Notice of the Annual Meeting of Tarleton Parish Council to be held on
Monday 11th May 2025 at 7.30pm

You are hereby summoned to attend
Members of the public and the press are cordially invited to attend

Agenda

1. **To elect a Chairman for the next 12 months who will then be required to sign an "Acceptance of Office"**
2. **To elect a Vice Chairman for the next 12 months**
3. **To receive apologies for absence**
4. **To consider and approve the Minutes of the Meeting held on 13th April 2026**
5. **To receive Declarations of Interest**
6. **To appoint Council representatives** to the following working groups:
7. **To appoint a Council representative** to any outside bodies:
8. To receive a proposition that the **dates for Council Meetings** for the ensuing year (no meetings in August / February) are set as:
   2026: 8th June; 13th July; 14th September; 12th October; 9th November; 14th December;
   2027: 11th January; 8th March; 12th April;
   10th May (Annual Assembly and Annual Parish Meeting)
9. To receive **Clerk's report** (for information only)
10. **Financial matters**
11. **Planning-** a) To consider the weekly list of planning applications:
    i) 2026/0267/FUL- Tarleton Mere Brow C Of E Primary School, The Gravel, Mere Brow, Tarleton, Preston.
    ii) 2026/0239/FUL - Tarleton Academy, Hesketh Lane, Tarleton, Preston, Lancashire.
    iii) 2026/0270/FUL- 8 Priory Close, Tarleton, Preston, Lancashire, PR4 6LU.
    iv) 2026/0081/FUL- 151A Southport New Road, Tarleton, Preston, Lancashire PR4 6HX.

    a) To consider any planning notifications received after publication of this agenda up to the time of the meeting
12. **Adoption of Information Governance Policies-**
    Assertion 10 requires the Council to meet statutory transparency and publication duties.
    a) Members are asked to review and adopt the following new policy in line with Assertion 10:-
    i) IT Policy (previously circulated)
    b) Members are asked to review and adopt the following updated policies in line with assertion 10:-
    ii) Data Protection Policy (previously circulated)
    iii) General Privacy Notice (previously circulated)
    iv) Data Breach Policy (previously circulated)
    v) Subject Access Request Policy (previously circulated)
    vi) Freedom of Information Publication Scheme (previous circulated)
13. **Correspondence-** to note the appendix of items. Details of which will be available at the meeting for Councillors and members of the public
14. To confirm the **date and location of the next meeting** scheduled for Monday 8th June 2026 at 730pm at the Pavilion, Carr Lane

Steph Donaghy-Sims

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Clerk, Tarleton Parish Council