Tarleton Parish Council

S Donaghy-Sims - Clerk to the Parish Council
22 Becconsall Gardens
Hesketh Bank
Phone: 07538 455571
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10th May 2023

To Councillors: Mr R Bryan; Mr S Bryan, Mrs R Evans, Mr J Mee; Mrs D Wareing, Mrs P McDiarmid, Mr M Evans, Mr J Cookson and Mr J Eminson.

Notice of the Annual Meeting of Tarleton Parish Council to be held on
Monday 15th May 2023 at 7.30pm
You are hereby summoned to attend
Members of the public and the press are cordially invited to attend

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Agenda

1. **To elect a Chairman for the next 12 months who will then be required to sign an "Acceptance of Office"**
2. **To elect a Vice Chairman for the next 12 months**
3. **To receive apologies for absence**
4. **To consider and approve the Minutes of the Meeting held on 11th April 2023**
5. **To receive Declarations of Interest**
6. **To appoint Council representatives** to the following working groups:
   a) Sports & Community Users Committee (one member)
   b) Estate Management Working Group (three members plus the clerk)
   c) Communication & Media Working Group (three members plus the clerk)
   d) Parish Council Finance Working Group (three members plus the clerk)
   e) Planning Applications Working Group (any member plus the clerk)
7. **To appoint a Council representative** to the following outside body:
   a) Mere Brow Village Hall (one member)
8. To receive a proposition that the **dates for Council Meetings** for the ensuing year (no meetings in August / February) are set as:
   2023: 12th June; 10th July; 11th September; 9th October; 13th November; 11th December;
   2024: 8th January; 11th March; 8th April;
   13th May (Annual Assembly and Annual Parish Meeting)
9. **Financial matters**
   a) To authorise payment of the accounts
   b) To be advised of receipts to the Council's Bank Account
10. **Planning - to consider the weekly list of planning applications (enclosed)**
    a) 2023/0254/FUL - 6 Carr Heyes Drive, Hesketh Bank, Preston, Lancashire, PR4 6JG.
    b) 2023/0233/FUL – Hesketh Lane Dental Practice, 133 Hesketh Lane, Tarleton, Preston, Lancashire
    c) 2023/0304/FUL – Denewood The Marshes Lane, Mere Brow, Tarleton Preston Lancashire
11. To receive **Clerk's report** (for information only)
12. To confirm the **date and location of the next meeting** scheduled for Monday 12th June 2023 at 7.30pm at the Pavilion, Carr Lane

Steph Donaghy-Sims

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Clerk, Tarleton Parish Council